Seven Steps to Implement Phonics Suite™

For schools interested in implementing Phonics Suite lessons, RGR recommends the following seven steps. This process will ensure that students are placed in appropriately sized groups and receive effective instruction.

1. **Screen**
   Assess all students in Grades 2–12 with a grade-level, one-minute oral reading fluency (ORF). Calculate the Words Correct per Minute (WCPM) and Accuracy Percentage from the ORF reading. DIBELS® and AIMSweb® are examples of appropriate norm-referenced ORF measures. Students who read at grade-level benchmark for WCPM with at least 97 percent accuracy do not need further assessment. Follow steps 2-7 for students who do not meet both the WCPM and the Accuracy Percentage benchmarks.

2. **Diagnose**
   Administer the Diagnostic Decoding Surveys. The surveys take about 3-5 minutes per student to administer. They provide information about each student’s decoding abilities and weaknesses. RGR offers workshops on how to administer and score the Diagnostic Decoding Surveys.

3. **Group**
   Enter student miscues on the Diagnostic Decoding Survey through the Live Assess feature in the free online Grouping Matrix™. When this information is entered along with an ORF screening measure, the Grouping Matrix will group students based on their decoding abilities and provide instructional recommendations. To request access, please visit www.groupingmatrix.com.

4. **Train Teachers**
   RGR offers a variety of professional development options. To see a detailed description of our offerings, please visit www.reallygreatreading.com/workshops.

5. **Teach Lessons**
   Once trained, teachers will utilize Countdown, Blast Foundations, HD Word, Phonics Boost, or Phonics Blitz to deliver explicit systematic decoding instruction to close students’ decoding gaps.

6. **Progress Monitor**
   At regular intervals during instruction, administer an ORF measure and the Diagnostic Decoding Surveys. The ORF accuracy percentage and WCPM scores will determine the effectiveness of the lessons by showing the overall improvement in students’ scores while reading grade-level text. To purchase Forms A-G of the Diagnostic Decoding Survey for progress monitoring, click here or see the back cover of this packet. For more information on progress monitoring, click here.

7. **Post Test**
   Administer an ORF measure and the Diagnostic Decoding Surveys. The post-test scores will show whether continued phonics instruction is needed. The post-tests will also identify students who may need further diagnosis to determine if they will benefit from instruction in fluency, vocabulary, or comprehension after having improved their decoding skills.